**CASLV CH Nominations & Elections for 2024-2025**

I want CASLV CH to be one of the best schools in Las Vegas. I want my child to have a great school year to learn and to have fun! I want all the students at CASLV CH to be successful.

If the above statements are true, then “help us help the school”. Parent involvement is critical for a successful school, so volunteer as a PTO officer or a committee chair for 2024-2025. There are jobs that take no more than a couple hours a month, some that are seasonal, and a few that require routine commitment. Dedicated Teachers, staff, PTO, and PARENTS help make CASLV CH a great school!

Join us – it’s rewarding, it’s important, it’s even fun! Nominate yourself or someone else. All Board Officer Nominations must be current PTO members. Committees can be current or new members.

**EXECUTIVE BOARD OFFICERS 2024-2025**

President – Staci Seegmiller

Secretary – Nicole Sullivan

Treasurer – Dianella Rosenfeld

Vice President - **open**

VP Events - **open**

VP Media – **open**

**COMMITTEES 2024-2025**

Teacher Representative - **open**

Chair Leader- **open**

**Campus Committees- open**

* Teacher Wish Lists /Grant Organizer- **open** (Once a month)
* Copy Room Helper- **open** (Once a week)
* Volunteer Coordinator -**open** (Main Events)
* Mascot Leader – **open** (Events)
* Community Relations- **open** (Events)

**Event Committees – open (events may vary)**

**(**Often co-chaired with two or three people).

* Teacher Appreciation week (week)
* Reading week (week)
* Back to School (1 day)
* Fall & Spring Book Fairs (1 week)
* Holidays Shop (1 week)
* Halloween Dance (1 day)
* Spring Dance (1 day)
* Muffins with Mom (1 day)
* Doughnuts with Dad (1 day)
* Uniform Sales (2 days)
* Academic Night (1 day)
* Graduation (1 day)
* Movie Night (1 day)
* Game Night (1 day)

**VICE PRESIDENT:** Is a critical assistant to the PTO president. The vice president acts in place of the president when necessary. Stays up to date with all presidential duties. In charge of managing the committee chairs. Assist with other areas of the PTO when needed. Vice President must have served as a member of the PTO for at least one year prior whenever possible. Must attend all the PTO meetings. In charge of directly overseeing two (2) PTO events throughout the school year and serve as a liaison for a committee chair.

**VP Events:** Is responsible for organizing fundraising events inside and outside of the school.

Will contact the local businesses directly obtain the necessary information, sign contracts, and get flyers or make flyers if not provided etc. Contracts must be sent to the president. They research and submit fundraising events to the board for approval. Create sign up genius forms for the school events and fundraisers. Overseas execution of all approved fundraisers. In charge of directly overseeing two (2) PTO events throughout the school year and serve as a liaison for a committee chair. Must attend all meetings.

**VP Media**: Is responsible for maintaining up to date information on all PTO media sites and the PTO bulletin board. Inform the public of funding that was given to the school. Is responsible for giving outgoing information to parents, teachers, and administration. Provides any posts/ flyers that are to be posted be sent or communicated to the President for approval. Must attend all events to document with videos and photos to publish on media sites. Maintains communication on all media sites and answers chats and questions daily. Must attend all PTO meetings. In charge of directly overseeing two (2) PTO events throughout the school year and serve as a liaison for a committee chair.

**Teacher Representative:** A Teacher representative can be any teacher at CASLV CH. The teacher representative will be approved by the executive board every year. Must attend PTO general meetings and relay information from the PTO back to staff meeting. Communicate with President monthly with any suggestions or concerns from the teachers and calendar of events. Must maintain communication between Teachers and PTO in regard to all school planned fundraisers and PTO planned fundraisers or events. This will prevent any double booking or overlapping of fundraisers. The teacher representative will recruit teachers and staff to participate in CASLV CH PTO activities.

**Chair Leader**- Responsible for committees. Help with any duties or questions. Fill in areas that are needed. Make sure they follow through. Everything must be approved by the board. Follow the current budget. Maintain communication with committees and report back to the board once a month. Attend events.

**\*Event Committee positions**- are a one-time commitment. You can select multiple events. All events are overseen by board members. You communicate as needed with your board liaison during the planning process. Duties include: event theme ideas, decorating, supplies, and volunteering.

**CASLV CH PTO is a TEAM we all work together!**

If you have any questions about a position, please contact Staci Seegmiller PTO President [www.coralchpto@gmail.com](http://www.coralchpto@gmail.com)